



SHRI MATA VAISHNO DEVI UNIVERSITY, KATRA
Faculty of Humanities & Social Sciences
School of Languages & Literature

No.: SMVDU/SoLL/18/3267

Date: 4th December, 2018

Subject: Minutes of meeting of Board of Studies (BOS) of School of Languages and Literature.

With reference to above, kindly find enclosed the minutes of meeting of 9th Board of Studies of School of Languages and Literature, held on 22nd October 2018 for the revision of syllabus.

Amitabh V. Dwivedi
04 Dec 2018

Dr. Amitabh V. Dwivedi
Head I/c, SoL&L

AD (AA)



Shri Mata Vaishno Devi University
School of Languages & Literature
 Kakryal, Katra-182320, J&K

No: SMVDU/ SOL&L/18/

Date: 22/10/18

Minutes of the 9th meeting of Board of Studies of School of Languages and Literature held on 22nd October, 2018 for the revision of syllabus. The following were the agenda items of the meeting of the Board of Studies held in the Conference Hall of Faculty of Humanities and Social Sciences:

Modification of Courses in MA English and B. Tech. under the following headings:

1. Introduction of New Courses
2. Modification and Revisions in Existing Course Contents
3. Other Issues

Members Present during the Meeting:

1. Dr. Amitabh V. Dwivedi
 Chairperson, BOS
 Head, School of Languages & Literature, SMVD University
2. Prof. G. Neelakantan
 External Expert Member, BOS
 Department of Humanities and Social Sciences, IIT Kanpur
3. Dr. Anurag Kumar
 Member Secretary, BOS
 Assistant Professor, School of Languages and Literature, SMVD University
4. Ms Isha Malhotra
 Member, BOS
 Assistant Professor, School of Languages and Literature, SMVD University
5. Dr. Simranpreet Kaur
 Member, BOS
 Assistant Professor, School of Languages and Literature, SMVD University

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6. Dr. Ranbir Kaur

Member, BOS

Assistant Professor, School of Languages and Literature, SMVD University

The meeting began with a welcome note by the Chairperson, Dr. Amitabh V. Dwivedi. He thanked the expert member, Prof. G. Neelakantan, for sparing his time to attend the meeting. Thereafter, the Chairperson apprised the members about the agenda items of the 9th meeting of Board of Studies, which were discussed thoroughly, and the minutes are drafted as following:

1. Dr. Amitabh Vikram Dwivedi informed the external expert that a basic French Course of three months is being run by the School of Languages and Literature, where Mr. Chandan Vishwas (NET-JRF), and senior research scholar at BHU, Varanasi, is presently teaching to the students of Shri Mata Vaishno Devi University. The external expert, Prof. G. Neelakantan, suggested that for the teaching of French courses, French embassy may also be contacted as they may provide faculties to institutions under various schemes, and for that a letter may be proceeded from the Office of the Registrar, SMVDU. Prof. G. Neelkantan further suggested that Ms. Diya Dutt, Deputy Director of USIEF, may also be contacted for providing French faculty in future. He further suggested that the French course may be extended to four semesters as elective or open elective course, and a request may be put to the competent authority for a permanent faculty member in French to avoid faculty hunt each semester. The Head welcomed the suggestion, and suggested that a detailed proposal for the French course may be prepared in consultation with the experts in the French language from established universities, and further it may be sent to the higher authorities for approval and kind consent. The Head asked Mr. Chandan Vishwas to prepare a detailed proposal in consultation with the experts of French language and submit so that the authority may give a thought in the direction of appointing a permanent faculty member in French at School of Languages & Literature. (The course content, examination and evaluation scheme and CO have been enclosed as Annexure A).
2. The members also reviewed the existing course structure of M. A. English and B. Tech. (Professional Communication). The members expressed satisfaction with the courses being offered for M. A. English and Professional Communication. Dr. Dwivedi updated Linguistics: Theory and Practice; Applied Linguistics: Theory and Practice; Structures of Languages; and Stylistics: Theory and Practice to make it more competitive and fulfilling the requirement of the contemporary academia. The members unanimously accepted the modification proposed by Dr. Dwivedi (Annexure B enclosed).
3. External expert, Prof. G. Neelakantan, suggested that for the improvement of the quality of faculty in the School of Languages and Literature, the faculty may be sent for mentorship to the faculty experts in the universities of US and UK in the specialised areas. The mentorship may be of duration from 6 months to one year. Also, he suggested

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that the students of the school may be sent to internship with foreign press. Prof. Neelakantan further suggested that the School of Languages and Literature may conduct short term courses on Spoken English, Interview Skills, Remedial English, and all which should be open for all the students, staff and faculty and their family members. Since there is a shortage of faculty in the School of Languages and Literature, the senior research scholars may be allowed to teach in short term courses.

The meeting ended with a formal vote of thanks presented by the Member Secretary, BoS.

Anurag
(Anurag Kumar)

Member Secretary, BOS

Cc.

Dean, FoHSS for information pls.

Registrar for information pls.

All Members for kind information

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