



श्री माता वैष्णो देवी विश्वविद्यालय
SHRI MATA VAISHNO DEVI UNIVERSITY
Kakryal, Katra-182320, Jammu & Kashmir
Recognized under Section 2(f) & 12(B) of the UGC Act, 1956
registrar@smvdu.ac.in

Ref. No.: SMVDU/AA/23/714

Date: 26th Sep, 2023

NOTIFICATION

Sub: Refund policy for students admitted in various UG/Integrated/PG Programs at SMVDU from AY 2023-24.

Approval of the Hon'ble Vice Chancellor is hereby notified for applying of UGC's Refund Policy 2018 as detailed under w.r.t. the students admitted from AY 2023-24 in various programs at SMVDU:

If a student chooses to withdraw from the program of study in which he/she is enrolled, the following five-tier system for the refund of fees* shall be applicable:

Sr. No.	Percentage of Refund of Aggregate fees*	Point of time when notice of withdrawal of admission is received in HEIs
1	100%	15 days before the formally notified last date of admission
2	90%	Less than 15 days before the formally notified last date of admission
3	80%	15 days OR less after the formally notified last date of admission
4	50%	30 days OR less but more than 15 days, after formally notified last date of admission
5	00%	More than 30 days after formally notified last date of admission

**[Inclusive of Course Fees (Annual Tuition fee) and non-tuition fees (Annual Fee; One time Charges & Hostel Charges) but exclusive of Security Deposit]. Mess Fee shall be deducted on pro-rata basis.*

In case of (1) in the table above, the University shall deduct an amount of Rs. 1,000/- as processing charges from the refundable amount.

The above shall replace any prior notifications issued on the subject matter.

The matter shall be placed before Executive Council for ratification/ confirmation.


26/09/23
Registrar

Copy to:

1. All Deans / Heads, for information.
2. Finance Officer for information.
3. AR (VC Office) for the information of Hon'ble Vice-Chancellor
4. I/C Website, for uploading of same on University Website.
5. Concerned file